

Ref. USET/DEAN/18/\_\_\_\_

Dated: 30/08/2018

## **GRIEVANCE REDRESSAL COMMITTEE**

A Grievance Redressal Committee is formed at USET to promote and maintain a conducive and unprejudiced educational environment. It is a measure to develop a responsive and accountable attitude in the Institute and ensure that there is no laxity in terms of fair-deal with the students and others.

The committee looks into grievances of the students, parents and others under the chairpersonship of the Dean of the concerned School. The main objectives of the Grievance Redressal Committee are as follows:

1. To ensure effective solution to student's grievances with an impartial and fair approach,
2. Redressal of student's grievances to solve their academic and administrative problems.

Grievance Redressal Committee convenes meetings periodically and takes steps to redress the grievances. Complaints in writing from students, staff and parents may be dropped in 'Suggestion/Complaint Box' or submitted to any member of the committee or Heads of the Departments. Speedy actions will be taken for genuine grievances of the students. Members of the committee are as follows:

1.	Er. Vivek Gupta, ECE	9417496505	Chairman
2.	Dr. Mandeep Kaur Sandhu, ECE	8198000010	Member-Secretary
3.	Er. Raminder Singh, ME	9988057070	Member
4.	Er. Kiranpreet Kaur, CSE	9888140435	Member
5.	Er. Paramjit Singh, AE	9501509595	Member
6.	Er. Bhawna Sharma, Civil	9646305958	Member

These orders are valid till further orders.

**Sd/-**  
**Dean**  
University School of Engg.  
& Tech.

Copy to:

- All HOD's
- All Concerned